



Registration Guideline 注册须知

1. Registration process 注册流程

1.1 How to register for the virtual conference 如何注册参加在线会议

- ❖ Registration must be done via the [ACDC 2020 event website](#)
通过会议官网链接进行注册
- ❖ **At least 1 author** must register & attend the conference to present the paper
每篇文章至少有一名作者注册并参会做报告
- ❖ The different registration category can be found on the event website. Whoever attends the conference should make the registration and payment based on the category that suite him/her best.
注册类型请参考会议网站。注册原则为**谁参会--谁注册--谁缴费**
- ❖ **Single one author** attend/present 2 or more paper, the 2nd or the 3rd paper is the **Additional paper** and is entitled for a discount.
一位作者**参会报告** 2-3 篇文章，第二篇及第三篇稿件可作为额外文章享受折扣(额外稿件数量分别选 1 或 2)。不同作者参会报告不同文章不能使用该折扣

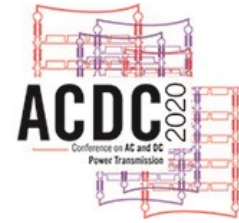
1.2 Registration fee 会议注册费

Registration fee is now reduced to 1/3 of the original fee for all registration types for the virtual conference

	Early bird Before 22 May 2020	Standard 22 May -- 12 June 2020
IET Member	900 CNY/130 USD	1000 CNY/145 USD
Non-IET Member	1000 CNY/145 USD	1200 CNY/175 USD
Additional Paper -- Adult	900 CNY/130 USD	1000 CNY/145 USD
IET Student Member	600 CNY/90 USD	700 CNY/100 USD
Student Non-IET Member	700 CNY/100 USD	800 CNY/115 USD
Additional Paper -- Student	600 CNY/90 USD	700 CNY/100 USD
Attendee without paper	500 CNY/ 70 USD	600 CNY/90 USD

ACDC 2020

The 16th IET international conference on AC and DC Power Transmission



1.3 Online payment & invoice 在线付款及发票申请

- ❖ Payment should be made via bank transfer or Alipay. **Paper ID and SN code** should be added as a note when transferring/uploading your payment slip. If the website status display “unpaid”, please wait patiently, we need 1-2 working days to confirm the transfer.
可通过银行转账或支付宝付款。请在转账时填写文章号及注册后得到的 **SN 号** 并上传支付宝付款截图或银行转账确认单，网站状态显示未付款 unpaid 属于正常状况，我方公司账户需 1-2 个工作日确认到帐）

1.4 Request for an Invitation letter or Invoice 申请邀请函及发票

- ❖ **Request for an acceptance letter 申请录用通知**

After completing the registration and payment process, should you need an acceptance letter please send your SN number and paper ID to event@theiet.org.cn to request for an electronic copy of acceptance letter.

若您需要参会通知，请在注册及付款后，发送您的 SN 号及文章号到 IET 会议邮箱我们会有同事为您提供电子版录用通知

- ❖ **Request for an invoice/Fapiao 申请发票**

One of the IET staff will contact you to submit information for invoice/fapiao after your payment has been confirmed. Invoice/fapiao can be issued electronically (subject to availability) or send to you via post.

在确认付款成功后，IET 员工会主动与您取得联系并协助您申请发票。可以开具电子发票（每月数量有限）或通过快递邮寄给您。

2. Contact us 联系我们

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